

ADVANCE RULING APPLICATION

1. COPYRIGHT OWNER(S) (as indicated on the Approval Certificate)

Name: _____
Address: _____
Postal Code: _____
Phone: _____ Fax: _____
Email: _____

If space provided is insufficient, please provide a separate list.

2. ELIGIBLE CORPORATION (Québec established company)

Name: _____
Québec corporation number (NEQ): _____
Address: _____
Postal Code: _____
Contact: _____
Phone: _____ Fax: _____
Email: _____
Corporation financial end year date: _____ / _____
month day

Please provide incorporation documents of the eligible corporation.

3. DESCRIPTION OF PRODUCTION

- **Title of production:** _____
Previous title (if applicable): _____
- **Running time** (if series, per episode): _____ minutes
Number of episodes (if series): _____

Production schedule in Québec: indicate both dates and number of days.

<i>Stages</i>	<i>Dates</i>	<i>Number of days</i>	<i>Location(s)</i>
Preparation	From _____ to _____	_____ days	
Shooting	From _____ to _____	_____ days	
Post-production	From _____ to _____	_____ days	
Answer print			

4. QUÉBEC FINANCIAL INFORMATION (in Canadian dollars)

- a) Total cost of production spent in Québec: _____ \$
 - a. Qualified Québec labour costs: _____ \$
 - b. Costs of qualified Québec properties: _____ \$
- b) Eligible Québec expenses related to computer animation and special effects: _____ \$
- c) Eligible Québec expenses related to chromatic screen shooting activities: _____ \$

For expenses related to lines 4b) or 4c) please provide:

- Any agreement or contract related to special effects activities carried out in Quebec;
- Budget breakdown, by account numbers, of expenses related to those activities.

5. GOVERNMENTAL AND NON-GOVERNMENTAL ASSISTANCE

Please, indicate amounts and sources of financing, if applicable:

Amount: _____ \$ Source: _____

Amount: _____ \$ Source: _____

Amount: _____ \$ Source: _____

6. KEY PERSONNEL FUNCTIONS

Please indicate the names of the individuals holding key personnel functions for whom you intend on claiming eligible labour expenses when filing with Revenu Québec.

Position	Name of the individuals*
Producer	
Author	
Scriptwriter	
Director	
Actor (speaking role)	
Interpreter	
Production designer	
Director of photography	
Compositor	
Music director	
Conductor	
Editor	
Visual effects supervisor	

* If space provided is insufficient, please provide a separate list.

7. REQUIRED DOCUMENTATION

The following documentation must be submitted to SODEC:

- Application form duly signed (original)
- Incorporation documents of the eligible corporation (for first application)
- Copy of the Approval Certificate related to the production
- Services contract between copyright owner and eligible corporation
- Cast and crew list
- Detailed production budget for services rendered by the eligible corporation
- For production with eligible activities related to computer animation and special effects, including the shooting of scenes in front of a chromatic screen:
 - Any agreement or contract related to special effects activities carried out in Quebec;
 - Budget breakdown, by account numbers, of expenses related to those activities.
- Administrative fees

SODEC reserves the right to require any further information necessary for the assessment of the file. All information provided is confidential, although may be forwarded to Revenu Québec for audit purposes, pursuant to article 71 of the Act Respecting the Department of Revenue (L.R.Q., c M-31).

8. ADMINISTRATIVE FEES

The following fees are payable upon submission of application and cheques are to be made payable to SODEC.

The administrative fees are calculated as follows:

- \$3.00 per \$1,000 of eligible labour expenditures for the first \$1,500,000
- plus**
- \$1.75 per \$1,000 of eligible labour expenditures exceeding \$1,500,000

The minimum and maximum fees are \$350 and \$25,000, respectively.

In addition to the base fee:

- a \$25 fee is payable for each additional copy of an issued advance ruling;
- a \$300 fee is payable for the issuance of an amended advance ruling.

Please, send your application to:

Strategic Planning and Tax credits Department
SODEC
215, Saint-Jacques street, suite 800
Montréal (Québec) H2Y 1M6

Phone: (514) 841-2200 Toll free in Québec: 1 800 363-0401
Fax: (514) 864-6600

8. DÉCLARATION OF THE ELIGIBLE CORPORATION

The undersigned, official representative of the eligible corporation, hereby makes oath and declares:

- to have read and have respected the provisions relating to the refundable Québec Film Production Services Tax Credit announced at the time of the Speech on the budget of March 31, 1998, as well as modifications since then announced by the Minister of Finance by way of Information Bulletins 1998-3, 1999-2, 2004-12, 2006-01, 2007-10 and 2009-3 and Speeches on the budget of March 29, 2001, March 11, 2003, June 12, 2003, March 30, 2004, April 21, 2005, March 23, 2006, February 20, 2007, May 24, 2007 and March 19, 2009.
- to authorize SODEC and his agents to use the information within his file for the purposes of studies, research or statistics on cultural industries, and to transmit this information or part of it in the form of incorporated data, if necessary, to other people and public or private organizations such as the Statistical institute of Quebec;
- to authorize SODEC to demand and use any information necessary to the analysis and the treatment of its file, like discussing and revealing the aforementioned information to any governmental entity including Revenu Québec, and the production financial investors confirmed or considered, with which SODEC considers necessary to transmit information within the framework of the analysis and treatment of the file. These people and entities are authorized to discuss and disclose to SODEC any information referring to the eligible corporation and its file, if applicable;
- to authorize SODEC to be made public (via its website or other media), if considered to be relevant by SODEC and subject to the Act respecting access to documents held by public bodies and the protection of personal information (L.R.Q., c. A-2.1), any information relating to the supported production;
- to commit to inform SODEC without delay of any change brought to the filed documents and to provide a written detail of it.

I declare and guarantee by the present that all the information and documents presented within the framework of this application are exact, veracious and complete.

(signature)

(date)

(name of the company director or the duly authorized administrator)

(title)